

# UP FRONT



Newsletter from John A. Cunningham, Kane County Clerk

## **Collector's Books are digitized and about to be online!**

Kane County Clerk, John A Cunningham is pleased to announce that the Collectors Books from 2013 back to 1982 are digitized and saved in the secure servers of Kane County's IT system, thus preserving them for future generations. The project was developed to make sure that information about the taxes paid on each of the parcels in the county would be easily available to anyone needing to determine the taxes paid or the value assessed for parcels of land.

According to state statute, the clerk's office is responsible for generating and maintaining the Collector Book each year. The office has these records dating back to 1881. They are preserved on a variety of formats including microfiche and microfilm. Those formats could become damaged or suffer from the effects of time, thus reducing their readability and ability to provide the information that may be needed by property owners or researchers in the future. The technology needed to view and read those formats is also becoming more difficult to maintain.

In order to preserve these important records the Kane County Clerk sought the technology that would allow those needing the information contained in those books the ease of access and the permanent retention that current technology allows. Working back from the most recent year available, over 246,000 pages of the books are stored into the computer systems as .PDF files that can be quickly accessed through the public PC in our office.

## Collector's Books (cont.)

Using the tier one document and retention software, Laserfiche, the books that have been digitized will soon be available online through the Clerk's website. Then as time allows, more and more years will be added.

If anyone has a need to view/print any of the pages from the Collector's books they can simply come into the office and one of our staff can show them how to access the information, or for the fee of \$2.00 for the first year and \$1.00 for each year after that, the staff will do the research and print or email the required copies.

### Seminar at Clerk's Office for Taxing Districts

The Kane County Clerk's Office is hosting a seminar for taxing district finance directors and district clerks. It will cover what needs to be filed with the County Clerk, annexations, disconnections, PTELL, and referendums. There will also be a presentation on distribution of taxes by Kane County Treasurer, David Rickert. The date is August 25, 2015 at 9 am at the County Clerk's Office, Building "B" in the Government Center, 719 S. Batavia Ave, Geneva, IL. If you would like to attend contact Jane at 630/232/5964 by August 17th.

## KANE COUNTY TAXING

### DISTRICTS

It is that time of year to prepare your district's annual budget. Keep in mind that by state statute, your district's budget needs to be filed with the Kane County Clerk within 30 days of passage.

Kane County Levy Summary Sheets will be on our website in September.

The summary sheet needs to be filed with the district's levy.

### KANE COUNTY CLERK'S OFFICE CLOSURES

Labor Day Monday, September 7th

Columbus Day Monday, October 12th

Veteran's Day Wednesday, Nov. 11th

Thanksgiving Day Thursday, Nov. 26th

Day After Thanksgiving Friday, Nov. 27

Christmas Eve, Dec. 24 Close at NOON

Christmas Day Friday, December 25th

Thursday, December 31 Close at NOON

New Year's Day, Friday January 1, 2016

*There are no constraints on the human mind, no walls around the human spirit, no barriers to our progress except those we ourselves erect.*  
Ronald Reagan

back to  
School



It's Back to School Time, and the Kane County Clerk's office department of Vital Records is here to assist you! When enrolling your children in school, often a birth certificate is required. The Kane County Clerk's office has birth records for all individuals born in Kane County. The fee to purchase the record is \$16.00 for the first certified copy and \$6.00 for each additional certified copy of the same record. Certificates can be obtained in person at our office, ordered by mail or on the internet at [www.vitalchek.com](http://www.vitalchek.com). A valid government issued photo ID is required to obtain the record. If you do not have a photo ID, or have any questions in regards to obtaining the birth certificate, please call our office before you come in at 630-232-5950. We will be happy to assist you. Please visit our website at [www.kanecountyclerk.org](http://www.kanecountyclerk.org).

## 2014 REAL ESTATE TAXES SECOND INSTALLMENT

Is due on September 1, 2015. It has to be post marked on or before September 1, 2015. The Kane County Treasurer does honor the post mark. There is a drive through drop box in the back of Building "A" for your convenience.

### **Where can I go to get answers to these questions:**

*When was great Grampa Gerald Born?  
What is great Gramma Betty's maiden  
name? When did Aunt Lizzie die? For the  
answers to these questions go to [http://  
genealogy.kanecountyclerk.org/](http://genealogy.kanecountyclerk.org/)*

**"UP FRONT"**, a bi-monthly newsletter will be posted on the Kane County Clerk's website. If you prefer to receive newsletter via e mail, please contact Susan at: [ericsonsusan@co.kane.il.us](mailto:ericsonsusan@co.kane.il.us)

# ELECTIONS DEPARTMENT

## CANDIDATES' FORMS FOR 2016 GENERAL PRIMARY

### September 1, 2015 First Day to Circulate Petitions for the General Primary

The Kane County Clerk's Elections website has candidate's filing information ready, and packets will be available to download or distribute on September 1, 2015. Residents who sign a petition should be currently registered to vote in that district.

### **BE PREPARED! REGISTER TO VOTE**

A person can register to vote by mail or in person. You must provide 2 acceptable forms of ID when registering. Registering by mail requires the completion of the mail in registration form provided on the Kane County Clerk's web page and two acceptable forms of ID.

Information on acceptable forms of ID's can be found on our website, [www.kanecountyelections.org](http://www.kanecountyelections.org).

To be eligible to vote you must be a US citizen, be **18 years old** by the next General Election, November 8, 2016 and have resided in the precinct for **30 days** prior to the next election.

### **General Primary, March 15, 2016**

#### **Circulating Petitions**

**Tuesday, September 1, 2015**

#### **Candidates Filing**

**Monday, November 23 through November 30, 2015**

**The Kane County Clerk's Office will be closed  
on 11/26<sup>th</sup> & 11/27<sup>th</sup>**

#### **Last Day to Register To Vote**

**Tuesday, February 16, 2016**

#### **Grace Period Registration & Voting**

(These dates **ONLY** at Kane County Elections Main Office)

**Wednesday, February 17 through Monday, March 15, 2016**

#### **Extended Grace Period Registration & Voting**

(At Early Voting and Election Day Polling Places)

**Monday, February 29 through Tuesday, March 15, 2016**

#### **Early Voting Period**

(These dates **ONLY** at Kane County Elections Main Office)

**Thursday, February 4 through Monday, Mar 14, 2016**

#### **Early Voting Period**

(At Designated Early Voting Polling Places)

**Monday, Feb. 29 through Monday, Mar 14, 2016**

#### **Request Vote By Mail Ballot**

**Wednesday, December 16, 2015**

#### **Issue Vote By Mail Ballot for Military /Overseas**

**Friday, January 29 through Monday,**

**March 8, 2016**

#### **For All other Vote By Mail**

**Thursday, February 4 through Thursday, March 10, 2016**

# ELECTIONS DEPARTMENT

## WE ARE LOOKING FOR

### ELECTION JUDGES

If you are interested in serving as an election judge and would like more information, please call **630-232-5993** to speak to the Chief Deputy and Director of Elections, Suzanne Fahnestock, or contact the staff at **630-232-5994**. You may also visit our website, [www.kanecountyelections.org](http://www.kanecountyelections.org), to review eligibility requirements, responsibilities and to send an application.

## BECOME AN ELECTION JUDGE!

### Do You Have Basic Knowledge Of Data Entry Using a Computer?

Earn: \$145 (with training) per election

Must be a registered voter in Kane County

Complete this form and mail to the County Clerk's Office or FAX to (630) 232-5870

Or call Election Judge Coordinator @ (630) 232-5990

Please complete and send to:

John A. Cunningham  
Kane County Clerk  
719 S. Batavia Avenue  
Geneva, IL 60134

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Address)

YES! I am a registered voter.

Home Phone # \_\_\_\_\_

YES! I am bilingual in English/Spanish.

Work Phone # \_\_\_\_\_

I am affiliated with the Republican Party.

Cell Phone # \_\_\_\_\_

I am affiliated with the Democratic Party.

Email Address \_\_\_\_\_

I have some computer experience (Explain)